

BOARD OF EDUCATION  
Millburn C.C. School District 24

REGULAR MEETING  
Jan. 22, 2008

BOARD MEMBERS PRESENT

Robert Buehler  
Kenneth Dewitt  
Stacy Freeman  
Thomas Heinrich  
Shawn Lahr  
Therese Schmidt  
Chris Stream

ADMINISTRATION PRESENT

James Menzer, Superintendent  
Elizabeth Keefe, Special Ed. Director  
Cheryl Kucera, Curriculum Director  
Jake Jorgenson, Principal  
Jason Lind, Principal

ACCOUNTANT

Gary White

VISITORS

Kim Dodd

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn West School, was called to order at 7 p.m. by President Kenneth Dewitt.

Roll call was dispensed with because it had been taken prior to the start of the meeting with the following Board Members in attendance: Robert Buehler, Kenneth Dewitt, Stacy Freeman, Thomas Heinrich, Shawn Lahr, Therese Schmidt and Chris Stream.

APPROVAL OF MINUTES -- A motion was made by Robert Buehler and seconded by Shawn Lahr to approve the Minutes of the Regular Board Meeting of Dec. 17, 2007. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

TREASURER'S REPORT -- Roger Manderscheid reported that at the end of December there was less than \$2 million in available funds. The district is prepared to purchase Tax Anticipation Warrants around Feb. 1, which will improve the cash flow for the rest of this school year. A motion was made by Stacy Freeman and seconded by Chris Stream to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Therese Schmidt, Thomas Heinrich, Robert Buehler, Kenneth Dewitt, Chris Stream, Stacy Freeman and Shawn Lahr. Nays: none. Absent: none. The motion passed.

**DECEMBER BILLS** -- A motion was made by Stacy Freeman and seconded by Thomas Heinrich to approve payment of the December bills. On a roll call vote, the following Board Members voted Aye: Thomas Heinrich, Robert Buehler, Kenneth Dewitt, Chris Stream, Stacy Freeman, Shawn Lahr and Therese Schmidt. Nays: none. Absent: none. The motion passed.

<b>EXPENDITURES</b>		1/31/2008	
<b>EDUCATION</b>		<b>BUILDING</b>	
BILLS PAYABLE	\$247,756.95	BILLS PAYABLE	\$67,464.90
PAYROLL	\$600,416.34	PAYROLL	\$41,642.01
MICS			
TOTAL	\$848,173.29	TOTAL	\$109,106.91
<b>TRANSPORTATION</b>		<b>IMRF</b>	
BILLS PAYABLE	\$34,080.28	BILLS PAYABLE	\$0.00
PAYROLL	\$43,916.52	PAYROLL	\$29,911.85
TOTAL	\$77,996.80	TOTAL	\$29,911.85
<b>SITE &amp; CONSTRUCTION</b>		<b>BONDS&amp;INTEREST</b>	
BILLS PAYABLE	\$0.00	BILLS PAYABLE	\$0.00
		<b>TORT</b>	
		PAYROLL	\$3,540.25
		BILLS PAYABLE	\$0.00
		TOTAL	\$3,540.25
		<b>FUNDS TOTAL</b>	\$1,068,729.10

It was noted that Roger Manderscheid and Gary White exited the meeting at 7:07 p.m.

ACTIVITY FUNDS -- The Board discussed various field trips and the way they are represented on the Activity Fund reports. A motion was made by Stacy Freeman and seconded by Shawn Lahr to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Kenneth Dewitt, Chris Stream, Stacy Freeman, Shawn Lahr, Therese Schmidt and Thomas Heinrich. Nays: none. Absent: none. The motion passed.

PUBLIC COMMENT --There was none.

## NEW BUSINESS

SALES TAX RESOLUTION -- Dr. James Menzer described a proposal that would ask voters countywide to approve up to a 1 percent sales tax increase for school facilities. The resolution supporting this proposal must first be approved by school boards that represent at least 51 percent of the county's student enrollment. President Kenneth Dewitt announced that the Board would consider the adoption of the resolution, and Secretary Chris Stream read the title of the resolution, a copy of which was provided to each member of the Board of Education prior to the meeting. A motion was made by Shawn Lahr and seconded by Robert Buehler to approve the Sales Tax Resolution. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Chris Stream, Stacy Freeman, Shawn Lahr, Therese Schmidt, Thomas Heinrich and Robert Buehler. Nays: none. Absent: none. The motion passed.

INCREASE IN SOCIAL WORK POSITION -- A motion was made by Chris Stream and seconded by Stacy Freeman to approve an increase of 0.6 FTE for Social Work, which will change a current part-time position to full-time. On a roll call vote, the following Board Members voted Aye: Chris Stream, Stacy Freeman, Shawn Lahr, Therese Schmidt, Thomas Heinrich, Robert Buehler and Kenneth Dewitt. Nays: none. Absent: none. The motion passed.

CONTRACT CHANGE -- A motion was made by Stacy Freeman and seconded by Chris Stream to approve a new contract for **Amy Petitti** as a full-time Social Worker at a contract salary of \$31,139 for the 2007-08 school year. On a roll call vote, the following Board Members voted Aye: Stacy Freeman, Shawn Lahr, Therese Schmidt, Thomas Heinrich, Robert Buehler, Kenneth Dewitt and Chris Stream. Nays: none. Absent: none. The motion passed.

REQUESTS FOR FMLA LEAVE -- A motion was made by Stacy Freeman and seconded by Thomas Heinrich to approve an FMLA Leave of Absence request for Grade 5 Teacher **Sharon Slimp**. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

A motion was made by Stacy Freeman and seconded by Shawn Lahr to approve an FMLA Leave of Absence request for Grade 2 Teacher **Christine Newell**. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

**APPLICATION FOR EMPLOYMENT** -- A motion was made by Stacy Freeman and seconded by Thomas Heinrich to approve the employment of **Christine Sulla** as a 0.5 FTE Special Services Assistant at \$8.81 an hour. On a roll call vote, the following Board Members voted Aye: Shawn Lahr, Therese Schmidt, Thomas Heinrich, Robert Buehler, Kenneth Dewitt, Chris Stream and Stacy Freeman. Nays: none. Absent: none. The motion passed.

A motion was made by Stacy Freeman and seconded by Chris Stream to approve the employment of **Sherri Beatty** as a full-time Administrative Assistant to the Special Services Director at \$10.78 an hour. On a roll call vote, the following Board Members voted Aye: Therese Schmidt, Thomas Heinrich, Robert Buehler, Kenneth Dewitt, Chris Stream, Stacy Freeman and Shawn Lahr. Nays: none. Absent: none. The motion passed.

**SUBSTITUTE TEACHERS** -- A motion was made by Stacy Freeman and seconded by Thomas Heinrich to approve Tiffany Grimm, Priscilla Kreamer, Cheryl DeVries, Alexis Schneider and Victoria Coberly as Substitute Teachers. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

## ADMINISTRATIVE REPORTS

**SUPERINTENDENT'S REPORT** -- Dr. James Menzer reported on the following:

- \* He met with a representative from Landmark Realty and Development of Chicago. The firm is considering purchasing 53 acres near Millburn West School. A final sale of the land, however, does not appear imminent.

- \* He met with area superintendents recently to discuss the proposed county sales tax resolution.

- \* He attended a meeting of the Lake Villa/Lindenhurst Chamber of Commerce.

- \* The Educating Parents group is meeting on Thursday. Meeting topics are coordinated with the Core Essential values that are highlighted each month in the schools.

**CURRICULUM DIRECTOR'S REPORT** -- Dr. Cheryl Kucera reported on the following:

- \* The second week of testing at-risk students is under way. Second grade teachers chose to test their entire classes. They are enthusiastic about the feedback, which allows them to evaluate the success of various teaching strategies and methods.

- \* Several publishers are presenting reading materials for various grade levels. Teachers are evaluating the programs in consideration for use next year. Also, Millburn has been awarded a grant of \$5,650 to purchase materials in reading and math for Transitional Bilingual Education.

TECHNOLOGY DIRECTOR'S REPORT -- Jason Lind reported for Technology Director Joanne Rathunde, who was working late to get report cards printed. Mr. Lind said the district was able to upgrade its bandwidth, which tripled the service capacity. The monthly cost will increase from about \$600 to \$1,225.

SPECIAL EDUCATION DIRECTOR'S REPORT -- Elizabeth Keefe reported that scheduling has begun for annual reviews for about 250 students. Also, preparation for RTI (Response To Intervention) is moving forward. The state just released its plan, and the district has until January of 2009 to prepare for compliance.

Mrs. Keefe said the district is also reviewing various Early Childhood programs, as the state continues to endorse expanded preschool. Some grant money is available, but usually to programs already in operation.

PRINCIPALS' REPORT -- Jake Jorgenson reported that a Millburn West sign and message board has been installed at the corner of Independence Drive and Freedom Way. Landscaping will be added in the spring.

Mr. Jorgenson also explained the "Cougar Pause" initiative, in which students pause at various times for reading. For every book they complete, they earn a "cougar paw" which is added to a continuing trail on walls throughout the building.

Jason Lind said second quarter report cards will be distributed tomorrow at both schools. Family Bingo Night is scheduled at Millburn Central on Friday.

There being no further business, the Regular Board Meeting adjourned at 8:05 p.m.

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Kenneth Dewitt, President  
Board of Education  
Millburn C.C. School District 24

ATTEST:

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Chris Stream, Secretary  
Board of Education  
Millburn C.C. School District 24

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Date

**Millburn C. C. School District #24**  
**Regular Board of Education Meeting**  
**Jan. 22, 2008**

*Visitors, please sign in...*

***Print Name***

*Signature*

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